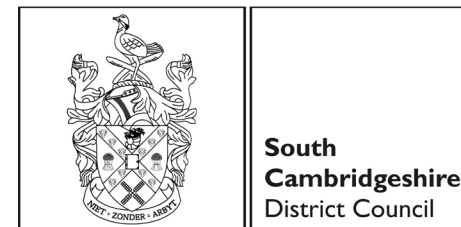


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 3 JANUARY 2012

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Economic Development

Councillor Nick Wright

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

Northstowe and New Communities

Councillor Tim Wotherspoon

Policy and Performance

Councillor Tom Bygott

Sustainability, Planning and Climate Change

Councillor Peter Topping

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 3 January 2012

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Economic Development Portfolio Holder Capital and Revenue Estimates Key	Cabinet	12 January 2012		Economic Development Portfolio Holder Jo Mills, Corporate Manager, Planning and New Communities	Report
Economic Development Portfolio Holder: Quarterly Report Non-Key	Cabinet	12 January 2012		Economic Development Portfolio Holder Jo Mills, Corporate Manager, Planning and New Communities	Report
Cabinet Meeting Schedule 2012/13 Non-Key	Cabinet	12 January 2012	Executive Management Team (date to be confirmed)	Leader of Council Maggie Jennings, Democratic Services Officer	Report
The EU Green Energy & Retrofit Project Key	Cabinet	12 January 2012		Housing Portfolio Holder, Economic Development Portfolio Holder, Sustainability, Planning and Climate Change Portfolio Holder	Report (publication expected 4 January 2012)

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Anita Goddard, Housing Operational Services Manager, Richard Hales, Team Leader (Communities), Stephen Hills, Corporate Manager, Affordable Homes	
The Green Deal and Energy Company Obligation (ECO) Consultation Response Non-Key	Cabinet	12 January 2012		Sustainability, Planning and Climate Change Portfolio Holder Richard Hales, Team Leader (Communities)	Report
Proposed Staffing Changes Key	Cabinet Council	12 January 2012 26 January 2012		Leader of Council Jean Hunter, Chief Executive	Report
Review of Waste and Recycling Collection Arrangements from Village Halls and Schools Key	Environmental Services Portfolio Holder	17 January 2012		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report (publication expected 9 January 2012)

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
EAST HATLEY: Redundant Church of St Denis Non-Key	Leader of Council	23 January 2012		Sustainability, Planning and Climate Change Portfolio Holder David Bevan, Conservation Manager	Report
Local Development Scheme Timetable Key	Northstowe and New Communities Portfolio Holder	25 January 2012		Northstowe and New Communities Portfolio Holder Keith Miles, Planning Policy Manager	Report
Member Training Programme 2012/13 Non-Key	Cabinet	09 February 2012	Member Development Task and Finish Group Executive Management Team Scrutiny & Overview Committee, 3 November 2011	Environmental Services Portfolio Holder Holly Adams, Democratic Services Team Leader	Report
Sheltered Housing Review Key	Cabinet	09 February 2012	Housing Portfolio Holder Scrutiny & Overview Committee, 6 February 2012	Housing Portfolio Holder Anita Goddard, Housing Operational Services Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Budget and Council Actions for 2012/13 and Council Objectives & Annual Priorities (including Capital and Revenue Estimates) Key	Cabinet Council	09 February 2012 23 February 2012		Finance and Staffing Portfolio Holder Adrian Burns, Head of Accountancy, Paul Howes, Corporate Manager, Community and Customer Services	Report
Housing Revenue Account (HRA) 30-year Business Plan Key	Cabinet Council	09 February 2012 23 February 2012	Housing Portfolio Holder, 19 October 2011	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Housing Revenue Account (HRA) Estimates and Housing Charges for 2012/13 Key	Cabinet Council	09 February 2012 23 February 2012		Housing Portfolio Holder Gwynn Thomas, Principal Accountant (Housing)	Report
Treasury Management Strategy: Revised 2011/12 and 2012/13 Key	Cabinet Council	09 February 2012 23 February 2012	Finance & Staffing Portfolio Holder, 15 November 2011	Finance and Staffing Portfolio Holder Adrian Burns, Head of Accountancy	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Community Safety Rolling Plan 2012 Key	Cabinet Council	09 February 2012 23 February 2012	South Cambridgeshire Crime & Disorder Reduction Partnership	Leader of Council Philip Aldis, Community Safety Officer	Report
Annual Pay Policy Statement 2012/13 Non-Key	Cabinet Council	09 February 2012 23 February 2012		Leader of Council Susan Gardner Craig, Human Resources Manager, Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Report
Refuse & Recycling Service Cross Boundary Memorandum of Understanding Key	Environmental Services Portfolio Holder	14 February 2012		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report
SWAVESEY Byways Rate 2012/13 Non-Key	Council	23 February 2012	Swavesey Byways Advisory Board	Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Future of Standards (Localism Act 2011) Key	Standards Committee Council	06 February 2012 23 February 2012		Fiona McMillan, Legal & Democratic Services Manager and Deputy Monitoring Officer	Future of Standards (Localism Act 2011), 14/12/2011 Standards Committee Future of Standards (Localism Act) - Appendix A - Draft ACSeS Code of Conduct, 14/12/2011 Standards Committee Future of Standards (Localism Act) - Appendix B - ACSeS article on the independent person, 14/12/2011 Standards Committee Future of Standards (Localism Act) - Appendix C - Model Arrangements for dealing with Standards Allegations, 14/12/2011 Standards Committee

THERE ARE NO SCHEDULED MEETINGS OF CABINET AND COUNCIL IN MARCH

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Empty Homes Strategy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Julie Fletcher, Housing Performance Improvement Team Leader	Report
Tenancy Policy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Tenancy Strategy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Housing Strategy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Commuted Sums Policy Key	Housing Portfolio Holder	21 March 2012		Housing Portfolio Holder Schuyler Newstead, Housing Development & Enabling Manager	Report
Asset Utilisation Policy Key	Cabinet Recommendation from the Housing Portfolio Holder	12 April 2012	Housing Portfolio Holder, 15 February 2012	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Asset Utilisation - Equity Share Sales, 16/03/2011 Housing Portfolio Holder's Meeting Report and Policy (publication expected 4 April 2012)
Strategic Risk Register / Risk Management Strategy Non-Key	Council	26 April 2012	Finance & Staffing Portfolio Holder, 20 March 2012 Corporate Governance Committee, 23 March 2012	Cllr Francis Burkitt, Cllr Simon Edwards John Garnham, Principal Accountant (General Fund and Projects)	Report